



## **BATHGATE PARK SCHOOL**

### **I.C.T. User Agreement**

Information and Communication Technologies (I.C.T.s) include the use of any electronic device, particularly those connected to the internet. Some examples are: laptops, ChromeBooks, iPads and phones (devices). These may be school devices used at home or at school, or owned by other people and used at school.

At Bathgate Park School, I.C.T.s are used to enhance teaching and learning in several ways; for communicating with other people, for publishing student's work, for research and basic learning skills. I.C.T.s will be used in innovative ways that we do not yet even know about.

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The values we follow at Bathgate Park School at school and also when using devices are:

- Act kindly and gently.**
- Respect yourself, others and the environment.**
- Own your actions. Be honest.**
- Have a positive attitude.**
- Always do your best.**

Below are some specific examples of what this looks like when using devices:

### **Act kindly and gently.**

- I will work cooperatively when I am using devices.
- I will make sure that everyone gets their turn with devices.
- I will not use devices for anything that may upset or affect other people.
- I will not use devices for anything that is against the law.
- I will not delete or change someone else's work without their permission.

### **Respect yourself, others and the environment.**

- I will take care of my, the school's and other people's devices by following the teacher's instructions.
- I will take care when moving around and / or transporting devices.
- I will not eat or drink while using devices.
- I will make sure the device is ready for other people to use.
- I will not try to figure out other students' passwords or logins.
- I will not share information about myself with other people.
- I will not pretend that other people's work is my own. When I use other people's work and images from the internet, I will attribute it to them.

## Own your actions. Be honest.

If I deliberately damage a device, I may be asked to pay costs to the owner.  
I will not use a device without the permission and /or supervision of an adult.  
I will stop using the device and tell the teacher if I accidentally do something I shouldn't, or see something that others might be offended by.  
I know that the school will check to see I am showing AROHA.  
I will stop using the devices when asked.

## Have a positive attitude.

I will use devices to talk to people in the same way I talk to them in person.  
I will use devices to help me enjoy my learning.  
I will use devices to help provide evidence of my learning.  
I will use devices to work cooperatively and as part of a team as needed.

## Always do your best.

I will manage myself while using devices to make sure I get my work done.  
If I always follow AROHA and show that I am on my Heavy Traffic learner's licence, I may be able to use a device without supervision - if I can be kept safe by self and teacher monitoring.

I will show AROHA when using devices at Bathgate Park School.  
If I do not show AROHA, I may not be able to use devices to help with my learning until a way is found to keep myself and others safe.

Student's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Teacher's Signature: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_