



Bathgate Park School

Annual Implementation Plan

2025



Principal's endorsement: Katrina Robertson	
Commissioner's endorsement: Cleave Hay	

Annual Implementation Plan 2025

STRATEGIC GOAL 1

Each and every student will be able to achieve and progress in their learning as evidenced by assessment and evaluations in relation to the NZC and other identified school and community priorities. NELP Objectives 1,2,3

Strategic Goal 1: Ākoranga- Learning: To provide ākoka with a robust, engaging and authentic local curriculum based on Te Mātaiaho, focused on lifting student progress and achievement.

Annual Objective: Marautanga / Curriculum	Actions to achieve	Personnel Involved	Time Frame	Evidence
1.1 Engage and develop a relationship & connectedness with the refreshed curriculum of Mathematics & Statistics (M&S)	Understand the importance of 'an hour a day' Implement 'an hour a day' in practise and provide evidence of this through planning	SLT Kaiako	Terms 1-4	
	2x MoE PLD M&S Curriculum Teacher Only Days	MoE facilitator Whole staff	1x Term 2 1x Term 3	
	Underpack and understand Te Mātaiaho and how it provides the framework for implementing the Mathematics and Statistics curriculum	MoE Curriculum Leads SLT Kaiako	Terms 1-2	
	Develop an understanding of the Understand, Know, Do mode within M&S Discuss how to apply this in practise.		Terms 1-4	
	Develop an understanding of the Phases, Progressions, Scope & Sequences of the M&S Apply this to teaching practise		Terms 1-4	
	Use staff meetings to explore beliefs about Mathematics teaching and learning. Reflect on how these align with the refreshed curriculum. Deepen understanding and exploring practise <ul style="list-style-type: none"> Unpack each strand / explore the threads within Explore planning templates Joint planning sessions Explore how MoE supplementary resources wit within the NZ Curriculum Incorporate links to local curriculum as applicable 	MoE Curriculum Leads SLT Kaiako	Terms 1-4	

	Integrate technology-based learning tools and platforms, such as maths apps and online tutorials, into the Maths curriculum.	Kaiako	Terms 1-4	
	Regular kaiako hui for ongoing PLD	MoE Curriculum Leads SLT Kaiako A4L Facilitator	Terms 1-4	
1.2 Develop a Curriculum Delivery Plan for Mathematics & Statistics that can be used as a guideline to inform teaching practise	Create a draft Curriculum Delivery Plan for M&S <ul style="list-style-type: none"> include sufficient detail of scope and sequence Six learning strands to guide LTP for teaching team A termly timetable that outlines foci Assessment details outlining which will be used and when (Assessment Delivery Plan). 	Principal Maths Curriculum Team Curriculum Leads	Terms 1-2	
	Share draft Curriculum Delivery Plan with teaching team	Principal Maths Curriculum Team	Terms 1-2	
	Work with Curriculum Leads - regular hui	Curriculum Advisors SLT Kaiako	Terms 1-4	
	Incorporate MoE Supplementary resources into Curriculum Delivery Plan (if appropriate)	Principal Maths Curriculum Team Curriculum Leads	Terms 3 & 4	
	Share revised working M&S Curriculum Delivery Plan	Principal Maths Curriculum Team	Terms 3 & 4	
1.3 Develop school wide assessment practises for Mathematics & Statistics	Whole school assessment for M&S present on Assessment Delivery Plan	SLT	Term 1	
	Review of current assessment tools and the timing in which these are administered	SLT	Term 1	
	Apply assessment tools to monitor and assess Mathematics & Statistics across the school	SLT Kaiako		
	Use assessment data to inform teaching practise within the Mathematics & Statistics teaching programme.	Andrea Hamilton - Assessment 4 Learning Facilitator		
	Use formative assessment to make judgements to			

	enhance teaching and learning programmes in a timely manner.			
	Ensure the children are aware of the learning intentions and what success criteria looks like in Mathematics & Statistics.	Kaiako	Terms 1-4	
	Student achievement and progress in numeracy will be monitored and tracked across all year groups using ETAP and will be reported to whānau and Board twice a year	SLT Kaiako	Terms 1-4	
1.4 Explore Tier 2 supports for Mathematics & Statistics	Identify students performing below expected levels and provide targeted intervention programs, such as small group tutoring or additional practice sessions	SLT Kaiako	Terms 2-4	
	Develop and implement Individual Learning Plans (ILPs) for students who need additional support or challenge in Mathematics & Statistics.	SLT Kaiako	Terms 2-4	
	Explore possible staff for tier 2 training in 2026	SLT	Term 4	
1.5 Engage and develop a relationship & connectedness with the refreshed curriculum of English	Bring whole school onto BSLA for Structured Literacy Approach <ul style="list-style-type: none"> • Kākano Team 2024 training carrying on • Kākako Team supporting fixed term teacher as required • Puāwai Team + Principal Cohort 4 PLD 	4x Junior teachers 3x Senior Teachers Principal	Terms 1-4 Terms 3 & 4	
	All kaiako will participate in the Professional Growth Cycle(PGC)	Leadership Team Kaiako	Terms 1-4	
	Understand the importance of ‘an hour a day’ Implement ‘an hour a day’ in practise and provide evidence of this through planning	SLT Kaiako	Terms 1-4	
	Underpack and understand Te Mātaiaho and how it provides the framework for implementing the Mathematics and Statistics curriculum	MoE Curriculum Leads SLT Kaiako	Terms 3-4	
	Develop an understanding of the Understand, Know, Do mode within M&S		Terms 3-4	

	Discuss how to apply this in practise.			
	Develop an understanding of the Phases, Progressions, Scope & Sequences of the M&S Apply this to teaching practise		Terms 3-4	
	Use staff meetings to explore beliefs about Structured Literacy teaching and learning. Reflect on how these align with the refreshed curriculum. Deepen understanding and exploring practise <ul style="list-style-type: none"> Unpack each strand / explore the threads within Explore planning templates Joint planning sessions Explore howSSLA fits into the overall Literacy focus Incorporate links to local curriculum as applicable 	MoE Curriculum Leads SLT Kaiako	Terms 3-4	
	Regular kaiako hui for ongoing PLD	MoE Curriculum Leads SLT Kaiako A4L Facilitator	Terms 2-4	
	Integrate culturally relevant texts and literacy activities that reflect the diverse backgrounds of students.	Kaiako	Terms 1-4	
	Conduct regular classroom writing focused guided groups to enhance students' writing skills through structured activities, peer and self assessment.	Kaiako	Terms 1-4	
1.6 Develop a Curriculum Delivery Plan for English that can be used as a guideline to inform teaching practise	Create a draft Curriculum Delivery Plan for English <ul style="list-style-type: none"> include sufficient detail of scope and sequence Learning strands to guide LTP for teaching team A termly timetable that outlines foci Assessment details outlining which will be used and when (Assessment Delivery Plan). 	Principal Literacy Curriculum Team Curriculum Leads	Terms 3 & 4	
	Share draft Curriculum Delivery Plan with teaching team	Principal Literacy Curriculum Team	Terms 3-4	
1.7 Develop school wide assessment practises for English	Whole school assessment for Literacy present on Assessment Delivery Plan	SLT	Term 1	
	Review of current assessment tools and the timing in which these are administered	SLT	Term 1 Review Term 3	

	Apply assessment tools to monitor and assess Literacy across the school	SLT Kaiako	Terms 1-4	
	Use assessment data to inform teaching practise within the Literacy teaching programme.	SLT Kaiako	Terms 1-4	
	Use formative assessment to make judgements to enhance teaching and learning programmes in a timely manner.	Kaiako	Terms 1-4	
	Ensure the children are aware of the learning intentions and what success criteria looks like in all areas of Literacy.	Kaiako	Terms 1-4	
	Student achievement and progress in Literacy will be monitored and tracked across all year groups using ETAP and will be reported to whānau and Board twice a year.	SLT Kaiako	Terms 1-4	
1.8 Explore Tier 2 supports for English	Identify what Tier 2 support looks like in literacy/English in the new curriculum direction	SLT Literacy Curriculum Team MoE Curriculum advisors	Terms 3 & 4	
	Review MoE and PLD resources available	SLT Literacy Curriculum Team MoE Curriculum advisors	Terms 2-4	
	Identify students performing below expected levels and provide targeted intervention programs, such as small group tutoring or additional practice sessions	SLT Kaiako RTLit Speech Language Therapist	Terms 1-4	
	Develop and implement Individual Learning Plans (ILPs) for students who need additional support or challenge in Literacy	SLT Kaiako	Terms 2-4	
	Enquire into evidence-based Tier 2 interventions	SLT MoE Curriculum advisors	Terms 3 & 4	
	Explore possible staff for tier 2 training in 2026	SLT	Term 4	

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Strategic Goal 1: Ākoranga- Learning: To provide ākoka with a robust, engaging and authentic local curriculum based on Te Mātaiaho, focused on lifting student progress and achievement.

Annual Objective: Te Taenga Atu me te Urunga Wāhi / Attendance & Engagement	Actions to achieve	Personnel Involved	Time Frame	Evidence
2.1 Identify and implement strategies to raise student attendance and engagement	Revise and update Attendance Policy	Tumuaki / Commissioner	Term 1	
	Create an Attendance Management Plan <ul style="list-style-type: none">Review and update Attendance Guidelines using Stepped Attendance Response (STAR)	Tumuaki Learning Support Coordinator	Term 1	
	Target percentage for each term, for attendance, set	Tumuaki / Commissioner	Term 1	
	Analysis of attendance data for all students; Māori, Pasifika; set targets	SLT & LSC Leadership Mentor Commissioner	Terms 1-4	
	Attendance data discussed with teaching team	Tumuaki / LSC	Terms 2-4	
	Teachers enact planned actions to increase regular attendance rates for identified ākoka and provide regular feedback.	Kaiako	Terms 2-4	
	Specific schoolwide actions to promote increased attendance are enacted	Tumuaki SLT; LSC; Kaiako	Terms 1-4	
	<i>Positive behaviour 4 learning</i> strategies are visible within the school to lift participation, engagement & learning levels.	Tumuaki SLT; LSC; Kaiako PB4L facilitator	Terms 1-4	
	RRF Application to assist with increasing regular attendance rates.	Tumuaki	Term 1	

	Implement RRF support projects / actions to target identified cohort ākoka	Tumuaki Identified Learning assistants / Arts tutors	Terms 2 & 3	
	Monitor and evaluate effectiveness of RRF support projects / actions to target identified cohort ākoka	Tumuaki LSC	Terms 3 & 4	
	Network with Otago Youth Wellness attendance advisor with a focus on <i>concerning</i> and <i>serious concern</i> absences.	Tumuaki LSC OYWT Attendance Rep	Terms 1-4	
	Regular reporting to the Board, showing attendance trends and actions taken.	Tumuaki / LSc MoE Everyday Matters Reports	Terms 1-4	

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Annual Objective: Aromatawai / Assessment	Actions to achieve	Personnel Involved	Time Frame	Evidence
3.1 To use data with fidelity to inform teacher practise	Revised annual assessment plan	Tumuaki; SLT: Teachers	Term 1	
	Analyse student information data to identify patterns and trends	Tumuaki SLT / Leadership mentor	Terms 1-4	
	Use analyse of data to inform next steps in teaching and learning for students	Tumuaki SLT / Leadership mentor	Terms 1-4	
	Teachers build a consistent understanding of the needs for change in teaching practise, based on student achievement data.	Kaiako	Terms 1-4	
	Teachers will use meaningful and consistent assessment tools to provide valid progress and achievement data.	Kaiako MoE Curriculum advisors	Terms 1-4	

	Teachers will demonstrate shifts in classroom practise as a result of PLD	PLD facilitators Kaiako MoE Curriculum advisors	Terms 1-4	
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Annual Objective: Leading Continuous Improvement	Actions to achieve	Personnel Involved	Time Frame	Evidence
4.1 To focus on deliberate actions which enable continuous improvement	Clear & consistent messaging	Tumuaki; SLT	Terms 1-4	
	High expectations for student learning & behaviour	Whole staff	Terms 1-4	
	Review and update senior leadership delegations; roles and responsibilities	Tumuaki SLT	Terms 1-2	
	Advance sharing of items to promote flow with a variety of hui, PLD, school events and planning considerations.	Tumuaki; SLT	Terms 1-4	
	Adoption of effective practises for meetings, prioritising timeframes and key tasks.	Tumuaki; SLT	Terms 1-4	

STRATEGIC GOAL 2

To welcome and encourage community participation, whilst respecting all cultures represented within our school. NELP Objectives 1,2,3

STRATEGIC GOAL 2: Whanaungatanga - Relationships: To provide ākoka, families and whānau with a strong sense of belonging and community where diversity is valued and celebrated.

Annual Objective: Building relationships	Actions to achieve	Personnel Involved	Time Frame	Evidence
5.1 Provide multiple ways for whānau to engage with our kura.	A community engagement plan is developed and implemented.	Tumuaki / Commissioner SLT Cultural Allowance Holders	Terms 2-4	
5.2 Create a culture of whanaungatanga and ako.	Provide opportunities for parent/whānau engagement by organising events such as cultural festivals, sports days, and educational workshops that involve both students and their families.	Tumuaki / SLT Arts Team	Terms 1-4	
	Provide information sharing events to update on the new Mathematics & Statistics curriculum.	Tumuaki / SLT Kaiako	Terms 3 & 4	
	Provide information sharing events to update on the new English curriculum, including BSLA programme.	Tumuaki / SLT Kaiako	Terms 3 & 4	
	Utilise digital platforms such as a school website, social media pages, parent ETAP app, Seesaw etc where whānau can access updates, participate in discussions, and stay informed about school activities and events.	Leadership team Kaiako	Terms 1-4	
	Create learning discussion opportunities.	Whole staff	Terms 1-4	
	Provide regular and ongoing updates on success of individual ākoka.	Kaiako	Terms 1-4	
	Create ākonga cultural ambassadors roles.	Tumuaki / LSC Cultural Allowance Holders	Terms 3 & 4	
	School participates in language weeks and other cultural events of significance for the different diverse communities that make up Bathgate Park.	Whole school	Terms 1-4	

	Explore programmes that address bias, racism and stereotyping as part of the teaching programmes and support inclusion.	SLT Kaiako	Terms 1-4	
	Communicate key messages in multiple languages which are reflected in our school environment.	Tumuaki; SLT Commissioner		
	Utilise tuakana/ teina relationships.	Whole school	Terms 1-4	
	Work towards having a School Board which reflects the diverse community of Bathgate Park.	Tumuaki Commissioner	Terms 2-4	
	Continued participation in Māori Achievement Collaborative	Tumuaki Kaiarahi kaiako	Terms 1-4	